

Our Quote Ref: _____

CUSTOMER DETAILS

Contact Name: _____
 Company Name: _____
 Address: _____

 Postcode: _____
 Telephone: _____
 Fax: _____
 Contact Email: _____
 Accounts Email: _____
 Invoice details (if different from above): _____

ORDER DETAILS

Purchase Order: _____
 Site Contact: _____
 Telephone: _____
 Date(s) required: _____
 Time on site: _____
 Collect from: _____
 Deliver to: _____

 Additional equipment: _____
 SPECIAL INSTRUCTIONS: _____

PLEASE READ CAREFULLY ... In signing this booking form you have agreed to our Terms & Conditions as supplied at quotation stage. The quoted price will be the minimum amount payable. Any cancellations must be made in writing at least 24 hours prior to the job commencement, costs payable may be up to 100% of the quoted price (subject to the contract complexity). Before start and on completion of your job, an authorised person will be required to sign our worksheet. May we bring your attention to our insurance cover, should you require additional cover for your goods please advise prior to work commencement.

Signed by: _____ Print Name: _____ Date: _____



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V.A.T. Reg. No: GB 168 8164 26